

BOARD OF EXAMINERS FOR NURSING HOME ADMINISTRATORS
MINUTES OF MEETING
OPEN SESSION
February 5, 2013

The Open Session of the Board of Examiners for Nursing Home Administrators was called to order at 1:01 p.m. on the above date in Room 104, Rhode Island Department of Health, 3 Capitol Hill, Providence, Rhode Island, pursuant to the applicable provisions of the Open Meetings Law, so called, and other applicable sections of the General Laws of the State of Rhode Island as amended.

BOARD MEMBERS IN ATTENDANCE

Orlando Bisbano
John Gage
Hugh Hall
Simone Lacroix
Dr. Aman Nanda

BOARD MEMBERS NOT IN ATTENDANCE

None

STAFF MEMBERS IN ATTENDANCE

Donna Valletta, Board Administrator

Lori Keough, Director of Nurse Registration and Education

OTHERS IN ATTENDANCE

None

1. ESTABLISHMENT OF QUORUM

Mr. Bisbano called the meeting to order at 1:01 p.m. A quorum was established at this time.

2. REVIEW OF MINUTES OF OPEN SESSION OF October 2, 2012

Mr. Bisbano presented the Minutes of the Open Session of October 2, 2012. A motion to accept was made by Hugh Hall and seconded by John Gage. It was unanimously voted to accept the minutes as presented.

3. BOARD ADMINISTRATOR'S REPORT

Donna Valletta informed members of the departmental staffing updates and introductions occurred.

Ms. Valletta distributed a copy of the recently revised regulations, <http://sos.ri.gov/documents/archives/regdocs/released/pdf/DOH/7090>.

pdf, which reflect a change to Section 5.2.5 c (ii) to allow a licensed nursing home administrator in a management position with no less than three (3) years experience in the most recent five (5) years with direct responsibility for overseeing and directing three (3) or more licensed nursing home administrators to be eligible for licensing.

The Department's internal checklist has been revised to reflect the revision and the Application for License as a Nursing Home Administrator will be updated soon.

4. DIRECTOR'S REPORT

Lori Keough informed the board members of the Department's current internal procedure by staff to process applications and license qualified individuals and proposed a potential solution in an effort to streamline and prioritize applications to ensure licensing in the most efficient manner.

5. ADJOURNMENT TO EXECUTIVE SESSION

A motion was made by Mr. Bisbano and seconded by Hugh Hall. It was unanimously voted to move into Executive Session pursuant to 42-46-4 and 42-46-5(1) of the Rhode Island General Laws for discussion of job performance, character, physical or mental health of applicants for licensure and licensees and for discussion of investigatory proceedings relating to misconduct by applicants

licensure and licensees, and investigatory proceedings regarding allegations of civil or criminal misconduct. The Executive Session adjourned at 2:25 p.m.

6. RETURN TO OPEN SESSION FOR PRESENTATION OF RECOMMENDATIONS

The Board reviewed one case involving a Nursing Home Administrator, met with an applicant; and met with a Nursing Home Administrator who was cited for deficiencies in a recent survey. The board made recommendation on each case.

7. ADJOURNMENT

A motion to adjourn was made by Hugh Hall and seconded by John Gage. It was unanimously voted to adjourn at 2:31 p.m.

Respectfully submitted by

Donna Valletta

Board Administrator

Health Professions Regulation